



**SHELBURNE HOUSING AUTHORITY**

Highland Village • Shelburne Falls, MA 01370  
Executive Office: 241 Millers Falls Road • Turners Falls, MA 01376  
Telephone: (413) 863-9781 • Facsimile: (413) 863-9289

**Date: February 6, 2020**

**Time: 12:45PM**

**PLEASE POST IMMEDIATELY ON TOWN BULLETIN BOARD**

**Shelburne Housing Authority Board of Commissioners  
Regular Meeting, February 12, 2020 at 5:30 PM**

Highland Village Community Room, Highland Avenue, Shelburne Falls, MA

1. Convene: Roll Call
2. Actions and Discussion:
  - a. Review and approve the minutes of the January 8, 2020 regular meeting.
  - b. Review and approve the amended meeting schedule for the year 2020.
  - c. Review and approve EFPR Group, CPAs, PLLC as the new audit firm for SHA.
  - d. Explore further study of regional structure:
    - PHN 2019-07
    - PHN 2019-24
  - e. Discuss Board Member Terms
  - f. Discuss Board Meetings format
  - g. Review of SHA Lease and Resident Handbook
    - i. Gardening
    - ii. Smoking
    - iii. Other Policies
  - h. Discuss surveillance cameras
3. SHA Monthly Report for the month of January 2020 will be distributed in advance and reviewed at the meeting.
4. Ongoing Concerns
  - a) Building signage/letters on building/posting of property lines
    - Make use of reflective paint and solar lights\*

Equal Housing Opportunity



- b) Painting of fire lanes- Spring Project\*
  - c) Painting of parking lanes- Spring Project\*
  - d) Additional handicapped parking- To be assessed with Spring Project.
  - e) Washing Machines and Laundry Schedule.
  - f) Pet Policy.
  - g) Washing Schedule.
- \* **See Staff Report**

No updates at this time:

- a) Bad Debt.
- b) Review SHA by laws.
- c) Discuss and approve website links to be added to SHA Website.
- d) Information binder for community room.

5. Documents for Informational Purposes

- PHN 2020-01- Rental Assistance and Public Housing SOHA Data Warehouse
- PHN 2020-02-FY21 &22 Sustainability Initiative Program Updates
- PHN 2020-03-Effective January 2020-Updated Energy Monthly Reporting System
- PHN 2020-04-Exclusion of Income Derived from Temporary 2020 Census Work

6. Other business not reasonably anticipated 48 hours in advance

7. Resident and Public Participation

8. Adjourn

