



SHELBURNE HOUSING AUTHORITY

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SHELBURNE HOUSING AUTHORITY

Special Meeting

February 4, 2016

Minutes

Commissioners Present: J. LaCour, K. Levitch, R. Maccini

Commissioners Absent: N. Grunberg, M. Payne

Staff Present: F. Pheeny

Others present:

1. Call to Order

There being a quorum present, Commissioner LaCour called the special meeting of the Shelburne Housing Authority Board of Commissioners to order at 7:34 AM at the Highland Village community room.

2. Actions

Rescind Vote # 16-02: Commissioner Levitch moved and Commissioner Maccini seconded a motion to rescind vote #16-02 regarding change order #11.

16-04 Voted all in favor, none opposed, none abstaining

Change Order #11: Commissioner Maccini moved and Commissioner Levitch seconded a motion to authorize the Chair to execute Change Order #11 to the contract between Borges Construction and the Shelburne Housing Authority for the Highland Village Sidewalk Improvements Project Phase III adding \$10,055.49 to the contract for a new total maximum obligation of \$191,705.34.

16-05 Voted all in favor, none opposed, none abstaining

Substantial Completion: Commissioner Maccini moved and Commissioner Levitch seconded a motion to authorize the Chair to execute a Certificate of Substantial Completion dated 12/31/2015 in connection with the Highland Village Sidewalk Improvements Project Phase III.

16-06 Voted all in favor, none opposed, none abstaining

Final Completion: Commissioner Levitch moved and Commissioner Maccini seconded a motion to authorize the Chair to execute a Certificate of Final Completion in connection with the Highland Village Sidewalk Improvements Project Phase III, and to

authorize the release of retainage in the amount of \$9585.27 pending receipt of a clean lien certificate.

16-07 Voted all in favor, none opposed, none abstaining

3. Documents Used

- Change Order #11 (Borges Construction)
- Certificate of Substantial Completion

4. Adjournment

There being no additional business, Commissioner LaCour adjourned the regular meeting at 7:38 AM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, February 10, 2016 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio