



SHELBURNE HOUSING AUTHORITY
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SHELBURNE HOUSING AUTHORITY
Regular Meeting
August 10, 2017
Minutes

Commissioners Present: L. Allen, K. Levitch, R. Maccini, M. Payne
Commissioners Absent: N. Grunberg
Staff Present: F. Pheeny
Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:00 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Levitch moved and Commissioner Payne seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on June 14, 2017 as prepared.

No discussion.

17-19 Voted 4 in favor, 0 opposed, 0 abstaining

3. SubGrantee Agreement (Kitchen and Bathroom): Commissioner Levitch moved and Commissioner Allen seconded a motion to approve and authorize the SubGrantee Agreement by and between the Town of Shelburne and the SHA for a maximum obligation to not exceed \$666,176.00 for the direct construction, design services and relocation costs associated with the kitchen and bathroom improvement project beginning September 1, 2017 and ending no later than January 31, 2019. The Board expressed its gratitude to the Town of Shelburne for continuing to use its CDBG funds to improve Highland Village.

17-20 Voted 4 in favor, 0 opposed, 0 abstaining

4. Other Business

Commissioner Payne advised that the Town of Shelburne Housing Committee will be sending survey's to residents to identify sites where housing can be increased. This survey is committed to increasing housing with an emphasis on affordability.

Meeting notices: Commissioner Maccini will speak to the Town Clerk about ensuring timely posting of meeting notices.

RCAT Meeting: Commissioner Maccini will be attending on behalf of SHA. This meeting will be held in Leominster, MA in September of this year.

Board member contact information: No contact information had changed.

5. **Staff Reports**

F. Pheeny reviewed the staff report and explained that a new Director of Property Management and Development has started in the position and he will be attending the September 2017 SHA Board meeting.

6. **Documents Used**

- Minutes of the 6/14/17 regular meeting
- SubGrantee Agreement(Kitchen and Bathroom)

7. **Adjournment**

There being no additional business, Commissioner Levitch moved and Commissioner Allen seconded a motion to adjourn the regular meeting at 6:49 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, September 13, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio