



SHELBURNE HOUSING AUTHORITY
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SHELBURNE HOUSING AUTHORITY
Regular Meeting
June 14, 2017
Minutes

Commissioners Present: L. Allen, K. Levitch, R. Maccini, M. Payne
Commissioners Absent: N. Grunberg
Staff Present: F. Pheeny
Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:04 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Levitch moved and Commissioner Allen seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on May 17, 2017 as prepared.

No discussion.

17-17 Voted 4 in favor, 0 opposed, 0 abstaining

Public Records Access Guidelines: Commissioner Payne moved and Commissioner Levitch seconded a motion to approve and adopt the Public Records Access Guidelines as prepared.

F. Pheeny explained that the Public Records law had changed and as of July 1, 2017 all public bodies must be in compliance with new requirements.

17-18 Voted 4 in favor, 0 opposed, 0 abstaining

3. Other Business

Meeting notices

Commissioner Maccini will speak to the Town Clerk about ensuring timely posting of meeting notices.

Notice from Ancient Glacier LLC

The notice was provided for the Board's attention.

Board member contact information

No contact information had changed.

4. Staff Reports

F. Pheeny reviewed the staff report.

5. Other business not reasonably anticipated 48 hours in advance

Commissioner Payne shared regarding the Housing Plan that the Town is working with FRCOG to complete. Commissioner Payne is on this committee to develop more affordable housing in Shelburne.

The Board agreed to share housing need information. The Board discussed houses in the village being used for Airbnb and the impact this could have on housing in Shelburne Falls.

6. Documents Used

- Minutes of the 5/17/17 regular meeting
- Notice from Ancient Glacier LLC
- Property Management report for May 2017
- Public Records information from KP Law
- Proposed Public Records Access Guidelines

7. Adjournment

There being no additional business, Commissioner Levitch moved and Commissioner Allen seconded a motion to adjourn the regular meeting at 6:34 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, July 12, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio