



SHELBURNE HOUSING AUTHORITY

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SHELBURNE HOUSING AUTHORITY

Regular Meeting

May 17, 2017

Minutes

Commissioners Present: L. Allen, N. Grunberg, K. Levitch, R. Maccini, M. Payne

Commissioners Absent: None

Staff Present: F. Pheeny, J. Katz

Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:01 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Payne moved and Commissioner Allen seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on April 12, 2017 as prepared.

No discussion.

17-13 Voted 5 in favor, 0 opposed, 0 abstaining

Tour of Property

J. Katz and F. Pheeny took the Commissioners on a tour of the property showing the new generator and sidewalks. The Commissioners also toured 2 empty units.

Review of Tenant Satisfaction Survey

F. Pheeny and J. Katz reviewed the Tenant Satisfaction Survey recently provided by DHCD. SHA tenants gave much higher marks than other small housing authorities or housing authorities statewide. There were questions around some of the responses from very few tenants. The results will be reviewed with tenants at the quarterly meeting being held by J. Katz on May 23, 2017.

HRA staffing for SHA

F. Pheeny informed the Board that T. Miner, Director of Asset Management has left HRA. F. Pheeny is temporarily filling in but hopes to hire someone as soon as possible. Commissioner Maccini agreed to participate in the interview committee.

3. Other Business

Scheduling next Executive Session

Commissioners agreed to schedule an Executive Session meeting to deliberate on the issues raised at the hearing on May 16, 2017.

FY20 formula funding award notification, PHN 2017-10, MPCCO training opportunity
All documents were provided for the Board's attention

Board member contact information

No contact information had changed.

4. Staff Reports

F. Pheeny reviewed the staff report.

5. Documents Used

- Minutes of the 4/12/17 regular meeting
- Spring 2016 and Fall 2016 Resident Survey for SHA
- FY20 formula funding award notification
- PHN 2017-10: Clarifications to PHN 2017-13 on Emergency Pull-Cord Notification Systems
- MCPPO flyer for public board training
- Asset Management report for April 2017

6. Adjournment

There being no additional business, Commissioner Levitch moved and Commissioner Grunberg seconded a motion to adjourn the regular meeting at 6:55 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, June 14, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio