



SHELBURNE HOUSING AUTHORITY
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SHELBURNE HOUSING AUTHORITY
Regular Meeting
April 12, 2017
Minutes

Commissioners Present: L. Allen, N. Grunberg, R. Maccini, M. Payne
Commissioners Absent: K. Levitch
Staff Present: F. Pheeny
Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:00 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Payne moved and Commissioner Allen seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on March 21, 2017 as prepared.

No discussion.

17-08 Voted 3 in favor, 0 opposed, 1 abstaining

Agreement for Fire District Services: Commissioner Allen moved and Commissioner Payne seconded a motion to approve and authorize the Chair to execute an Agreement for Fire District Services by and between the Shelburne Falls Fire District and SHA for all regular and emergency fire protection, firefighting and emergency medical and ambulance services in the amount of \$2,500 annually for a term to commence retroactively on October 1, 2016 for a period of five years.

No discussion.

17-09 Voted 4 in favor, 0 opposed, 0 abstaining

FY 2015 Operating Budget Revision: Commissioner Allen moved and Commissioner Payne seconded a motion that the proposed Operating budget for State-Aided Housing of the Shelburne Housing Authority, Program Number 400-1 for Fiscal Year Ending 9/30/2015 showing Total Revenue of \$184,760.00 and Total Expenses of

\$259,015.00, thereby requesting a subsidy of \$71,755.00 be submitted to the Department of Housing and Community Development for its review and approval.

F. Pheeny explained that it was recently recognized that although the FY 2015 budget had been revised it had not been approved by the Board and the appropriate paperwork had not been filed with DHCD. By approving this motion this can be corrected so that SHA can accept the increase in subsidy.

17-10 Voted by roll call 4 in favor, 0 opposed, 0 abstaining

3. Other Business

May meeting date

The Board was reminded to complete the Doodle poll to select the May meeting date.

Review quarterly operating statements

The Board reviewed the operating statements.

MassNAHRO April newsletter and Public Housing Notices 2017-07, 2017-08

The notices were provided for the Board's attention.

Board member contact information

No contact information had changed.

4. Staff Reports

F. Pheeny reviewed the staff report.

5. Documents Used

- Minutes of the 3/21/17 regular meeting
- Shelburne Falls Fire District contract
- Quarterly operating statements
- Public Housing Notice 2017-07: Regulations Update
- Public Housing Notice 2017-08: Regulations Update
- MassNAHRO April newsletter
- Asset Management report for March 2017
- FY2015 Budget Certification Form
 - Email from Sue Honeycutt dated April 4, 2017
 - Minutes from October and December 2014 SHA meetings

6. Adjournment

There being no additional business, Commissioner Grunberg moved and Commissioner Allen seconded a motion to adjourn the regular meeting at 6:41 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, May 17, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio