



**SHELBURNE HOUSING AUTHORITY**

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SHELBURNE HOUSING AUTHORITY  
Rescheduled Regular Meeting  
March 21, 2017  
Minutes

Commissioners Present: L. Allen, K. Levitch, R. Maccini, M. Payne

Commissioners Absent: N. Grunberg

Staff Present: F. Pheeny

Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:00 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Levitch moved and Commissioner Payne seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on February 8, 2017 as prepared.

17-06 Voted 4 in favor, 0 opposed, 0 abstaining

CFA Amendment #5: Commissioner Levitch moved and Commissioner Allen seconded a motion to authorize the Chair or Vice Chair to execute a Standard Contract Amendment Form between the Commonwealth of Massachusetts and the Shelburne Housing Authority to amend contract for financial assistance 5001 to provide additional funding in the amount of \$72,040.00 (maximum obligation of \$335,789.00) to the formula funding master CFA – all developments – for the preservation and modernization of state-supported public housing as specified in the Contract for Capital Improvement Work Plan/Approved Budget and Timetable for Completion of the Work.

Section 1. The Authority shall enter into a contract with the Commonwealth of Massachusetts in the form submitted at this meeting and contract in the name of the SHA under its corporate seal, and the Secretary is hereby authorized to attest to the same.

Section 2. The Authority hereby requests the Director of the Department of Housing and Community Development (Commissioner of the Department of Community Affairs) enter into such contract with the Authority and the Commonwealth of Massachusetts to approve such contract.

Section 3. The Officers of this Authority shall be, and they are hereby authorized and directed, on and after the execution of said contract by the respective parties thereto, to do and perform on behalf of the Authority all acts and things required of the Authority to perform fully all of its obligation there under.

Section 4. This resolution shall take effect immediately

17-07 Voted 4 in favor, 0 opposed, 0 abstaining (by roll call)

3. Other Business

Commissioner Maccini summarized information from the RCAT Advisory Board meeting. She requested that management provide to the Board, by the May meeting, a report out on the five-year capital needs plan.

Summer meeting dates

The Board noted that the May date would need to be rescheduled.

MassNAHRO March Newsletter and Public Housing Notices

The newsletter and notices were provided for the Board's attention.

Board member contact information

No contact information had changed.

4. Staff Reports

F. Pheeny reviewed the staff report.

5. Documents Used

- Minutes of the 2/8/17 regular meeting
- CFA Amendment #5
- MassNAHRO March newsletter
- Public Housing Notice 2017-01: Revised FY2017 LHA Budget Guidelines
- Public Housing Notice 2017-02: RCAT Advisory Board Election Results
- Public Housing Notice 2017-03: Emergency Pull Cords/Light Systems
- Public Housing Notice 2017-04: LHA Board Member Elections
- Public Housing Notice 2017-05: LHA Board Member Training
- Public Housing Notice 2017-06: Clarification on Board Member Elections
- Asset Management report for February 2017

6. Adjournment

There being no additional business, Commissioner Levitch moved and Commissioner Payne seconded a motion to adjourn the regular meeting at 6:33 PM. *The next*

*regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, April 11, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny  
Secretary ex officio