



**SHELBURNE HOUSING AUTHORITY**  
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SHELBURNE HOUSING AUTHORITY  
Regular Meeting  
February 8, 2017  
Minutes

Commissioners Present: L. Allen, N. Grunberg, K. Levitch, R. Maccini, M. Payne  
Commissioners Absent: None  
Staff Present: F. Pheeny  
Others present: None

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:00 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Levitch moved and Commissioner Payne seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on January 11, 2017 as prepared.

17-04 Voted 4 in favor, 0 opposed, 1 abstaining (L. Allen)

Tenant grievance process

The Board reviewed the tenant grievance procedure laid out in 760 CMR 6.08

3. Other Business

Board member contact information

No contact information had changed.

4. Staff Reports

F. Pheeny reviewed the staff report. The property has been having an issue with dog feces. The Board expressed its appreciation for the new, clearer layout of the staff report.

March Meeting: Commissioner Levitch moved and Commissioner Maccini seconded a motion to move the date of the March meeting to March 15<sup>th</sup>, 2017.

17-05 Voted 5 in favor, 0 opposed, 0 abstaining

5. Documents Used

- Minutes of the 1/11/17 regular meeting
- 760 CMR 6.08
- Asset Management report for January 2017

6. Adjournment

There being no additional business, Commissioner Levitch moved and Commissioner Payne seconded a motion to adjourn the regular meeting at 6:05 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, March 15, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny  
Secretary ex officio