



SHELBURNE HOUSING AUTHORITY

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SHELBURNE HOUSING AUTHORITY
Regular Meeting
January 11, 2017
Minutes

Commissioners Present: N. Grunberg, K. Levitch, R. Maccini, M. Payne
Commissioners Absent: L. Allen
Staff Present: F. Pheeny
Others present: J. Turner

1. Call to Order

There being a quorum present, Commissioner Maccini called the regular meeting of the Shelburne Housing Authority Board of Commissioners to order at 6:00 PM at the Highland Village community room.

2. Actions

Minutes: Commissioner Levitch moved and Commissioner Grunberg seconded a motion to approve the minutes of regular meeting of the SHA Board of Commissioners held on November 9, 2016 as prepared.

17-01 Voted 4 in favor, 0 opposed, 0 abstaining

Year-End Financial Statements: Commissioner Levitch moved and Commissioner Grunberg seconded a motion to certify that the facts and information provided in the year-end financial statements for the fiscal year ending 9/30/2016 are true, correct, and complete to the best of our knowledge and that the statements fairly and accurately represent the financial condition of the development and the Shelburne Housing Authority for this period and to approve the execution by all Commissioners of the Year-End Financial Statements Certification for the 400-1 program as required by DHCD.

17-02 Voted 4 in favor, 0 opposed, 0 abstaining

Board Meeting Schedule: Commissioner Grunberg moved and Commissioner Payne seconded a motion to approve the schedule of proposed dates for regular meetings of the SHA Board of Commissioners for 2017 as prepared.

17-03 Voted 4 in favor, 0 opposed, 0 abstaining

Memorial for Madeline DeSanty

The Board discussed options for a memorial plaque for Madeline DeSanty, and instructed that such a plaque be ordered in time for the February meeting.

3. Other Business

Board member contact information
No contact information had changed.

Public Housing Notice 2016-34
The notice was provided for the board's information.

4. Staff Reports

F. Pheeny reviewed the staff report. The Board requested that formatting changes be made for clarity.

5. Documents Used

- Minutes of the 11/9/16 regular meeting
- Quarterly operating statement, balance sheets, Schedules I through VI, report of TAR, calculation of operating subsidy earned, and certification for SHA 4001 program
- Proposed 2017 SHA board meeting schedule
- Public Housing Notice 2016-3 re: New Process for Requesting Vacant Unit Funds
- Asset Management reports for November and December 2016

6. Adjournment

There being no additional business, Commissioner Levitch moved and Commissioner Payne seconded a motion to adjourn the regular meeting at 6:38 PM. *The next regular meeting of the Shelburne Housing Authority Board of Commissioners is scheduled for Wednesday, February 8, 2017 at 6 P.M. in the Highland Village community room, Highland Avenue, Shelburne, MA.*

Respectfully submitted,

Frances Pheeny
Secretary ex officio